



Saint Andrew's Society of the State of New York

ESTABLISHED 1756

Saint Andrew's Society of the State of New York
150 East 55th Street, #3
New York, NY 10022
(212) 223-4248
office@standrewsny.org

TO: Organizations seeking grants from the St. Andrews Society of the State of New York (SASNY) Barker Fund

FROM: The SASNY Almoners Committee

RE: Application Guidelines and Submission Dates

We are pleased to announce the opening of the application period for the second annual Barker Fund grant-giving program for NY/NJ/CT nonprofits.

This fund provides grants to organizations that benefit communities or populations in need, especially the elderly and those of Scottish descent. While not prerequisites for receiving a grant, organizations that benefit the elderly and/or Scottish-born or their descendants are given priority in fund awards. Grants will be awarded in sub-\$5,000 denominations, unless otherwise determined by the Committee.

Please review the attached grant guidelines and instructions. The SASNY Barker Fund will accept grant applications received by the deadline of **April 1st, 2015** for funding by June 12th, 2015. You will be notified of the Almoners Committee's decision within six to eight weeks after the deadline date.

Please submit one copy of your proposal utilizing the attached forms, one copy of your IRS Letter of Determination showing your tax-exempt status under section 501(c)(3), and a list of your organization's Board of Directors.

Applications may be sent to:
The SASNY Barker Fund
c/o Saint Andrew's Society of the State of New York
150 East 55th Street, #3
New York, NY 10022

Thank you for your interest in The SASNY Barker Fund. We look forward to learning about your organization.

Yours, aye,

A handwritten signature in black ink, appearing to read "Ian McKechnie".

Ian McKechnie
Almoner, Saint Andrew's Society of the State of New York

Enc.



GRANT APPLICATION GUIDELINES

The following guidelines are designed to furnish you, the grant-seeker, with the information necessary to apply for a SASNY Barker Fund grant.

These guidelines offer general guidance, and are not a guaranteed prescription, for success in obtaining a grant. Ultimately, each proposal is evaluated on its potential value to our communities, funding available for disbursement, and the quality of planning, leadership, support and vision expressed in the application. An unsuccessful application does not reflect unworthiness of a particular project, but is simply an indication of the finite nature of the fund; we anticipate the receipt of more requests than can be funded.

Applications must be received by the stated deadline date. Please send only the requested information. The SASNY Barker Fund does not accept faxed applications.

Who Is Eligible To Receive A Grant?

- The SASNY Barker Fund provides grants to tax-exempt, nonprofit organizations that benefit communities or populations in need, especially the elderly and those of Scottish descent, within the NY/NJ/CT tri-state region;
- Grants must benefit more than one individual;
- The Fund will not make more than one grant within a 12-month period to the same organization;
- **Typical grants will not exceed \$5,000.**

What Types Of Projects Does The SASNY Barker Fund Support?

The SASNY Barker Fund looks to support programs that address problems to be solved, or create opportunities for communities or groups in need. We invite proposals that:

- Benefit Scots or Scottish-Americans in need;
- Benefit the elderly;
- Support other communities or groups in financial or physical need;
- Suggest practical approaches to community problems;
- Generate community support, both professional and volunteer;
- Strengthen an organization's effectiveness or stability;
- Address prevention as well as remediation.

What Types Of Projects Are Not Supported?

The SASNY Barker Fund will not make grants for:

- Annual operating budget shortfalls;
- Endowments;
- Loans or assistance to individuals;
- Research initiatives.

Status Reports on Awarded Grants

All organizations that are awarded grants will be required to submit an annual status report detailing how the grant was applied, who benefitted, and what the current status of the funded program is. These reports will be used internally to gauge effectiveness of The SASNY Barker Fund grant program as well as for reference in the event of repeat or follow-on grant requests. They may also be used in press releases and media coverage.



About 501(c)(3) Sponsors

If the IRS does not currently recognize your organization as a 501(c)(3) tax-exempt not-for-profit, you may identify a 501(c)(3) sponsor to act as your organization's fiscal agent. The fiscal agent must be recognized as a publicly supported, charitable organization under section 501(c)(3) of the IRS Code. One copy of the sponsoring organization's IRS Letter of Determination showing 501(c)(3) status must be included with your proposal, along with one copy of the sponsor's most recent annual financial statements. The sponsoring organization's chief executive officer must co-sign the grant application cover sheet, indicating their support for the project, and their willingness to oversee the grant finances. If a grant is approved, payment will be made to your organization through your fiscal agent.